A10 Remote Learning Contingency Statement

This policy applies at times when the School (or, in some very rare cases, an individual student) is unable to operate (or attend) in person. It is the intention of the School to remain open for face-to-face learning under all circumstances. However, in the very rare circumstances where this may not be possible, this Contingency Statement outlines the School's obligations.

Aims

1. The School will ensure a consistent approach to remote learning for all students through use of quality, safe, online and offline resources
2. The School will ensure the successful delivery of high quality interactive remote learning through a variety of means
3. The School will facilitate the continued delivery of the School curriculum and to recognise its impact upon students' learning, development, motivation, health and wellbeing through the maintenance of a regular learning routine
4. The School will support the effective communication between the School, its students and their families
5. The School will make reasonable adjustments to allow students with SEND/EAL to successfully engage with remote education
6. The School will continue to monitor attendance through its digital platforms and will continue to expect all students to "attend" virtually except those in time zones which prohibit this
7. The School will provide a remote curriculum that is equivalent in length and depth to the core teaching students would receive in School, including instrumental and music teaching

This Contingency Statement applies:

1. When the School is instructed to close as part of a national or local lockdown
2. When (by individual agreement) a student is unable to attend long-term due to illness or injury
3. When a student is required to self isolate

Methodology

The School will:

1. Set work following the usual timetable wherever possible
2. Provide feedback on submitted work
3. Contact students and parents if they do not attend online lessons
4. Treat any persistent lack of contact between the student (or parent) as a potential safeguarding risk and act accordingly
5. Ensure that all communication is conducted via the School's approved channels

Students will:

1. Attend online lessons wherever possible. Where timezones prohibit this, access and complete the set work with reference to recorded lessons, other online resources and individual teacher support
2. Complete all work to the deadlines set by staff just as they would if attending school in person
3. Inform the Academic Tutor if they are unable to attend a session, complete work or have difficulty accessing online resources

Parents will:

1. Contact the Academic Tutor if the student is unable to attend a session, complete work or experiences difficulties accessing online resources
2. Encourage and facilitate the student to attend all online lessons and to complete all set work
3. Provide the best possible environment for the completion of work/access to remote classes as they are able to

Technology

1. All lessons will be conducted via Google Meet for academic lessons and Zoom (using a staff email log in) for instrumental lessons
2. All communication will be via school email accounts and/or Google Classroom
3. The School's ICT Acceptable Use Policy, Behaviour and Sanctions policies and Anti-Bullying (including cyber-bullying) policies all apply during periods of remote learning, as do all other relevant policies
4. The School's Safeguarding policy will apply at all times during a period of remote learning
5. The School will take all reasonable steps to ensure all students have access to technology to enable them to access provision during the period of remote learning
6. IT support will be available to students during this time via a dedicated support email (to be advised at the time)

Policy author / reviewer:	Policy date / review date:	Next review due:
P.Bambrough	September 2025	September 2028